

MILTON BOROUGH COUNCIL MEETING

March 14, 2018

The meeting was called to order with the following Councilpersons in attendance: Mr. Specht, Mr. Keiser, Mr. Shearer, Mr. Walker, Mr. Cyphers, Mrs. Meckley, Mr. Budman, and Mr. Swartz. Also in attendance were Chuck Beck, Shelly Sandstrom, Sam Shaffer, Doug Diehl, Attorney Benion, Mayor Nelson, and Chief Zettlemoyer. Mr. Farr and Ms. Fawess were absent.

Minutes: On motion of Mr. Shearer, seconded by Mr. Keiser and carried, Council approved the minutes from the February 28, 2018 Council meeting.

Report of the Borough Manager: On Tuesday March 13, 2018, Mr. Beck signed the contract for the Front Street Improvement Project, the pre-construction meeting is scheduled for March 21, 2018, the Notice to Proceed will be issued on March 22, 2018, the tentative construction start date is early April, weather permitting, with a substantial completion date of August 10, 2018 and a completed date of August 31, 2018. The project will be completed prior to the Harvest Festival; however it will be underway during the Beer Fest and the Spring fling. Mr. Beck discussed this with the contractor, and they agreed to work with him to minimize disruption during these events.

Next, Mr. Beck requested Council's authorization to purchase one new trailer for the Public Works Department for \$7,400.00. The trailer would be purchased with reserve account funds. On motion of Mr. Cyphers, seconded by Mr. Shearer and carried, Council approved this purchase.

Mr. Beck then asked for Council's authorization to sell two used trailers from the Public Works Department, through munici-bid. Monies from the sale of the trailers will be deposited into the reserve account. On motion of Mr. Walker, seconded by Mr. Cyphers and carried, Council authorized this request.

Mr. Beck requested Council's authorization to purchase two (2) zero turn mowers, through a Costar Contract, for the amount of \$14,664.97. They would be purchased with Cemetery Funds. On motion of Mr. Walker, seconded by Mr. Swartz and carried, Council approved this request.

Next, Mr. Beck asked for Council's authorization to sell two (2) used zero turn mowers, through munici-bid. The monies from the sale of the mowers will be deposited into the Cemetery Fund. On motion of Mr. Walker, seconded by Mr. Swartz and carried, Council authorized this request.

Mr. Beck informed Council that PennDOT will be contracting with Tri-State Data to collect traffic data at various locations in the Borough. The results of this study will be used to determine federal funding.

Report of the Mayor: Mayor Nelson had no report.

Report of the President of Council: President Budman informed Council that he has been looking into a community messaging project which would enable us to have this on our current website to inform residents of emergencies or upcoming events. They would embed a link to function as a community messaging program. He will keep Council updated as this moves forward and will meet with Mr. Beck and Mrs. Sandstrom to discuss this further.

Report of Chief of Police: Chief Zettlemoyer reported that he will be interviewing 2-3 part-time officers next week. Officers have attended training to interview witnesses. The Department was present during the Walk Out at the school. He stated that some students stayed in the auditorium and some were outside. The school allowed the student to participate as long as they returned to school afterward. There is the potential of another walk out planned for April 20th.

Report of Public Works Director: Sam Shaffer reported that the Department has been upgrading street signs as was mandated by PennDOT. They will be changing all signs to be compliant with PennDOT regulations. The Department has moved all of the dirt from the sewer plant to the cemeteries and is keeping up with winter projects.

Report of the Fire Chief: Chief Stump informed Council that on March 9th, several members performed a Fire Prevention Program at the Middle School. The Department is participating in the Raise the Region fundraiser this year. He invited everyone to the Palm Sunday dinner at the Fire Station next Sunday, March 25th. Since the last meeting the Department has responded to 14 incidents. On an average, the Department has had 1 call a day to date this year.

Public Comments: Mike Mollica from Sycamore Lane asked about the parking situation on Sycamore Lane and Old Orchard Road and asked what source of advertising is used for this. Attorney Benion responded that we use the Standard-Journal for advertising Ordinances. Mr. Mollica asked if we could put this type of thing on our website. President Budman responded that we definitely can do this, as well as put it on the Borough's Facebook page. Mr. Mollica stated that this is a complete inconvenience to the residents of the neighborhood.

Highways and Protection to Persons and Property:

- A. Regarding the request from the Milton Little League for exclusive rights to the fields at Brown Avenue, President Budman tabled this item for further review and asked Mr. Beck to meet with representatives from Little League to reach an agreement prior to Council's consideration.
- B. On motion of Mr. Swartz, seconded by Mr. Walker and carried, Council approved a request for Handicapped Parking space at 31 Rose Street and authorized Attorney Benion to prepare a Resolution.
- C. On motion of Mr. Swartz, seconded by Mr. Keiser and carried, council approved a request from West Chillisquaque Township to utilize the Milton Fire Police for their Memorial Day Parade on May 27, 2018.
- D. On motion of Mr. Swartz, seconded by Mr. Keiser and carried, Council approved a request from T.I.M.E. to use Hermani Park on Sunday, April 28, 2018 from 10:00 a.m. until Noon for the Milton in Motion Walkathon.

General Government and Recreation:

- A. With regard to the Ordinance for no parking on Sycamore Lane and Old Orchard Road, President Budman tabled this item for possible amendments and further discussion.
- B. On motion of Mr. Shearer, seconded by Mr. Cyphers and carried, Council authorized Attorney Benion to enter an appearance at a pre-trial conference concerning the re-assessment of ConAgra-owned properties.
- C. On motion of Mr. Shearer, seconded by Mr. Walker and carried, Council approved a request for the Mayor, Police Chief, and Borough Manager to attend a PSAB Seminar to gain knowledge of current trends in police supervision and oversight on April 5, 2018 in Chester County.

Finance, Health and Sanitation

- A. On motion of Mrs. Meckley, seconded by Mr. Specht and carried, Council approved paying the bills from General Fund, Reserve, Payroll, Community Pool and Cemetery accounts in the amount of \$139,290.09.

There being no further business, on motion of Mr. Cyphers, seconded by Mr. Walker, and carried, Council adjourned at 7:44 p.m.

Respectfully Submitted:

Shelly Sandstrom
Secretary/Treasurer