

MILTON BOROUGH COUNCIL MEETING

April 13, 2016

The meeting was called to order with the following Councilpersons in attendance: Mr. Specht, Mr. Cyphers, Mr. Keiser, Ms. Fawess, Mr. Shearer, Mr. Walker, Mr. Farr, and Mr. Swartz. Also in attendance were Mr. Beck, Chief Zettlemoyer, Attorney Benion, Sam Shaffer, Doug Diehl, and Shelly Sandstrom. President Budman, Mrs. Meckley, and Mayor Nelson were absent.

Minutes: On motion of Mr. Cyphers, seconded by Ms. Fawess and carried, Council approved the minutes from the March 23, 2016 Council meeting.

Report of the Borough Manager: Several months ago Council authorized Mr. Beck to have the engineering completed for the paving of the PWD facility. The engineering has been completed and I am now requesting Council's approval to advertise the project for bid. On motion of Mr. Cyphers, seconded by Mr. Swartz and carried, Council approved this request.

Next, Mr. Beck requested Council's approval to advertise various pieces of small equipment that is no longer used by the Borough for sale on Municibid. On motion of Mr. Cyphers, seconded by Mr. Shearer and carried, Council approved this request.

Mr. Beck informed Council that we have received our 2014 recycling Performance Grant in the amount of \$19,044.00.

At the March 23, 2016 council meeting Council authorized Mr. Beck to apply for a Contract extension for the Keystone Community Development Grant and submit drawdown #4 in the amount of \$162,487.32 which he did. Drawdown #4 is currently moving through the process at DCED for payment.

Mr. Beck has received notification from DCED that an extension is not permissible. He contacted DCED and proposed a budget modification, which would enable me to move the unexpended funds from its current line item into another line item, which he has conforming invoices for.

DCED agreed to review a DRAFT budget modification, which he has submitted. If they approve the modification, it would enable him to drawdown the remaining funds and close-out the contract.

Mr. Beck requested Council's approval to drawdown the remaining funds in Grant Contract # C000058033 in the amount of \$112,330.19, pending DCED's approval. On motion of Mr. Cyphers, seconded by Mr. Farr and carried, Council approved this request.

Report of the Mayor: Mayor Nelson was absent.

Report of the President of Council: President Budman was absent; however, Vice-President Walker informed council that President Budman and his wife had their son earlier this evening. .

Report of the Chief of Police: Chief Zettlemoyer reported that the new cruiser is outside for anyone to look at after the meeting. The Police Department will have magnets on the vehicles this month to support autism.

Report of the Public Works Director: Sam Shaffer reported that the crew has been working on Marsh Road and potholes on all streets and alleys. Street sweeping in the borough will start on April 18th. The benches at Lincoln Park are being repaired. Limbs and trash have been cleaned out of all cemeteries, and trash cans are out at all parks and cemeteries. The No Smoking signs for all parks have been installed and six street signs have been repaired.

Report of the Fire Chief: Fire Chief Stump reported that the Fire Department performed a walk through at all of the schools and got updated keys and maps of the buildings in the case of an emergency. They will do an emergency drill at the schools during the summer. The Department was at the touch-a-truck at the Public Library. There have been 37 emergency calls this month and 105 to date this year. He then introduced Jason Engleman and Jeff Oberdorf who are working toward consolidating the fire stations into one. They have talked with Chuck Beck about using the 5th Ward building for this. Chief Stump asked Council if they would consider forming a committee to discuss this with their committee. Vice-President Walker tabled this issue until President Budman returns.

Public Comments: There were no public comments.

Highways and Protection to Persons and Property:

- A. On motion of Mr. Swartz, seconded by Mr. Keiser and carried, Council approved a request from the Salvation Army to hold a Block Party on June 18, 2016 from 2-4 p.m. and to block off Center Street in front of their property from Bound Avenue to Elm Street.
- B. On motion of Mr. Swartz, seconded by Mr. Keiser and carried, Council approved a request from T.I.M.E. to hold Music in the Park on Thursdays at Lincoln Park from June 9, 2016 through August 4, 2016 from 5:30 p.m. – 8:30 p.m. .
- C. On motion of Mr. Swartz, seconded by Mr. Keiser and carried, Council approved a request from T.I.M.E. to hold a Halloween Costume Parade on Saturday, October 29, 2016 from 12:30 p.m. – 1:30 p.m.
- D. On motion of Mr. Swartz, seconded by Mr. Specht and carried, Council approved a request from the First Presbyterian Church to close Cherry Alley adjacent to the back of the church on Sunday, August 28, 2016 from 9:00 a.m. – 5:00 p.m. to hold their annual block party.
- E. On motion of Mr. Swartz, seconded by Mr. Keiser and carried, Council unanimously denied a request for a residential handicap parking space at 548 Raymond Street.

General Government and Recreation:

- A. On motion of Mr. Specht, seconded by Mr. Farr and carried, Council permitted the newly formed Holiday Lighting Committee to be a subcommittee of the Borough and allow them to be the sole Committee in charge of the Tree Lighting Ceremony. Members of the Committee were given to Council.
- B. On motion of Mr. Farr, seconded by Mr. Keiser and carried, Council authorized Attorney Benion to advertise the Snow Removal Ordinance. Mr. Specht was opposed.
- C. On motion of Mr. Specht, seconded by Mr. Shearer and carried, Council authorized Attorney Benion to advertise the 2015 International Property Maintenance Code Ordinance.
- D. Research the feasibility of a Main Street Manager.

Finance, Health and Sanitation

- A. On motion of Mr. Shearer, seconded by Ms. Fawess and carried, Council approved paying the bills from General Fund, Reserve, Payroll, Community Pool, Liquid Fuels, and Cemetery accounts in the amount of \$152,665.13.

Mr. Shearer asked Chief Zettlemyer if there will be speed enforcement on Broadway and Shakespeare and if there have been an increase in tickets. Chief Zettlemyer responded that there has been an increase and the Police continue to enforce these roads.

Next, Mr. Shearer asked Mr. Beck and Sam Shaffer about a dip in the Road at the brown Avenue Park. Sam responded that it can't be done because we are not allowed to haul materials into a floodway area.

Mr. Specht thanked the Public Works Department for their work at the cemeteries. He also informed Council that the Director of the Library handed in her resignation. He will keep council informed on the progress of replacing this position.

Vice-President Walker thanked the Holiday Lighting Committee for taking the initiative to start the program up again.

There being no further business, on motion of Mr. Cyphers, seconded by Mr. Shearer and carried, Council adjourned at 7:38 p.m.

Respectfully Submitted:

Shelly Sandstrom
Borough Secretary/Treasurer