

MILTON BOROUGH COUNCIL MEETING

June 27, 2018

The meeting was called to order with the following Councilpersons in attendance: Mr. Specht, Mr. Keiser, Mr. Shearer, Mr. Cyphers, Ms. Fawess, Mr. Farr, Mr. Walker, Mrs. Meckley, Mr. Budman, Mr. Shearer, and Mr. Swartz. Also in attendance were Chuck Beck, Shelly Sandstrom, Sam Shaffer, Attorney Benion, and Chief Zettlemyer. Mayor Nelson was absent.

Minutes: On motion of Mr. Cyphers, seconded by Mr. Shearer and carried, Council approved the minutes from the June 13, 2018 Council meeting. Mr. Farr and Mr. Walker abstained.

Report of the Borough Manager: Mr. Beck addressed Council regarding the vacancy in the Public Works Department and requested Council's authorization to hire and operator. The new hire will be required to successfully complete a probationary period of 720 hours before being offered a permanent position in the department. On motion of Mr. Walker, seconded by Mr. Cyphers and carried, Council approved this request.

Next, Mr. Beck informed Council that the Front Street project continues to move forward ahead of schedule and under budget.

Mr. Beck stated that the collective bargaining agreements for both Teamsters and the Milton Police Officers' Association (MPOA) expire on December 31, 2018. He is prepared to begin negotiations with both entities and will have Shelly notify them with dates and times he will be available to meet with them. Mr. Beck will update Council on all union meetings as they progress.

Mr. Beck has received notification from PennDOT that due to the severe winter of 2017/2018, the Borough will receive an additional \$3,662.05 for winter maintenance on State-owned streets within the Borough limits. This payment is in addition to our winter maintenance agreement amount of \$20,222.05 for the winter of 2017/2018.

Next, Mr. Beck requested Council's permission to purchase a 2019 F-250 pick-up truck equipped with a snowplow through the costar program for a not-to-exceed cost of \$37,135.00. This truck will be purchased with cemetery account funds. On motion of Mr. Walker, seconded by Mr. Specht and carried, Council approved this request.

Mr. Beck then requested Council's authorization to advertise and sell a 2003 F-250 pick-up truck on municipi-bid. On motion of Mr. Walker, seconded by Mr. Shearer and carried, Council approved this request.

Mr. Beck informed Council that he met with Linda Sterling this morning and discussed the feasibility of expending the 2017 and 2018 CDBG funds in the Brown Avenue Sports Complex. The improvements would include two new pavilions, where Kidstown was, installing underground electric and water to all pavilions, both existing and new, and four shelters for the porta-potty's. The majority of the construction will be completed using in-house labor and equipment which would be reimbursed from the CDBG Funds. I am recommending that Council reallocate the 2017 CDBG Funds and allocate the 2018 CDBG Funds for this project, which would total approximately \$165,000.00.

Report of the Mayor: Mayor Nelson was absent.

Report of the President of Council: President Budman had no report.

Report of Chief of Police: Chief Zettlemoyer reported that a cell tower was down creating a lot of problems and it is now back up and running. The Mary 25 car is going in for service next week. Doug Diehl assisted the Department during a dispute incident last week and the Chief commended Doug on the work he did.

Report of Public Works Director: Sam Shaffer reported that the Department continues to work on spring cleanup in the parks and cemeteries. They have completed cleaning and fixing storm drains throughout the Borough. Mowing continues as well as work on the community pool. He informed Council that one of his employees, Nate Long asked if he could create a device to lift storm drains which he did. PennDOT does a "Building a Better Mouse Trap" Program which Sam submitted Nate's device and he came in 2nd Place. This will cut down on man-hours.

Report of the Fire Chief: No report.

Public Comments: There were no public comments.

Highways and Protection to Persons and Property:

- A. On motion of Mr. Swartz, seconded by Mr. Keiser and carried, Council approved a request from the Mifflinburg Borough to utilize the Milton Fire Police during their carnival and parade.

General Government and Recreation:

- A. At this time, 7:17 p.m. Attorney Benion opened a Conditional Use Hearing for Marsh Road Real Estate LLC requesting warehouse/distribution facility use. Attorney Benion outlined the proposed project stating that the conditional use is to allow a warehouse/distribution facility use for the existing structure located at 28 Patton Drive, which originally was the manufacturing facility for the former IBS Modular Homes, and more recently Minuteman and B3 Management. Thierry Lindor, representing the LLC is currently using the facility for pallet cleaning and restoration. They are requesting this use to utilize at least half of the facility. They may bring their truck shop over from the Watsontown Trucking Facility in the future since they have a trucking terminal use for the said facility. They would then have the following uses available to them for the facility: Manufacturing/Assembly Operations; Trucking Terminal; and Warehousing/Distribution facility. Attorney Benion closed the Conditional Use Hearing at 7:26 p.m. On motion of Mr. Shearer, seconded by Mr. Cyphers and carried, Council approved the Condition Using Hearing facility use as outlined by Attorney Benion.
- B. The Committee has met to research and review new signage regarding dogs in the parks and expects to have a recommendation for Council at the first meeting in July (5/9/18).

Finance, Health and Sanitation

- A. On motion of Mrs. Meckley, seconded by Mr. Specht and carried, Council approved paying the bills from General Fund, Reserve, Payroll, Community Pool and Cemetery accounts in the amount of \$96,420.05.

At this time, 7:28 p.m., President Budman reported that Council would be entering into an Executive Session to discuss matters in the Police Department and Administrative Personnel and Council would reconvene.

Council reconvened at 7:40 p.m.

On motion of Mrs. Meckley, seconded by Mr. Specht and carried, Council adopted the Administrative policy for existing personnel hired prior to July, 2018.

On motion of Mrs. Meckley, seconded by Mr. Shearer and carried, Council adopted the Administrative policy for personnel hired after July, 2018.

On motion of Mrs. Meckley, seconded by Mr. Walker and carried, Council approved the Job Description for the Borough Manager as amended.

On motion of Mrs. Meckley, seconded by Mr. Walker and carried, Council authorized advertising the Borough Manager Ordinance as presented and revised

There being no further business, on motion of Mr. Walker, seconded by Mr. Cyphers, and carried, Council adjourned at 8:40 p.m.

Respectfully Submitted:

Shelly Sandstrom
Secretary/Treasurer